

LEB merger committee meeting 8/24/16

Members present:

Daniel Holtzberg

Lathan Dixon

Michael Valenti (*Calling in*)

Advisors present:

Frankie Marion

Reviewing committees and lodge officer responsibilities:

Vice Chief of Operations

American Indian Activities

1. Make and repair dance team equipment owned by the Lodge.
2. Teach and promote singing, dancing, and Indian traditions.
3. Develop a dance suitable for Lodge, public, and council viewing.
4. Recruit new members to the team.
5. Provide articles/information to the Communications Chairman for publications, newsletters, postcards and/or website.
6. Report directly to the Vice-chief for Administration and perform other duties as requested by the Lodge Chief.

Section & National Events

1. Promote all national and section events including but not limited to jamboree, oa service corps, section confreernce, sls, NLS
2. Not responsible for chairing events hosted by lodge (such as SLS or section conference)

Vigil

1. Select Arrowmen nominated by lodge members for the Vigil Honor.
2. Report directly to the Lodge Chief and perform other duties as requested by the Lodge Chief.

Food service

1. Ordering and preparing food at events
2. Order food and items needed for meals at Lodge functions.
3. Prepare and distribute food at all Lodge functions.
4. Be responsible for the cleanliness of the kitchen and dining facilities.
5. Report directly to the Vice-chief for Operation and perform other duties as requested by the Lodge Chief.

Event program

1. Event program committee is responsible for planning and executing program at lodge functions. Program includes games & activities (excluding training)
2. Responsible for running afternoon and evening program at Lodge weekends.

Training

1. Responsible for training the members of the lodge
2. Responsible for planning and running the annual Lodge leadership development
3. Responsible for planning and executing training sessions at lodge functions

Service

1. Communicating with camp ranger and property manager to plan and execute lodge service on council properties (Lodge or council function)
2. Plan and execute an annual day of service that is open to Council and Lodge members preferably off council owned property

First aid

1. Checking medical forms at event registration
2. Collect and maintain medical records
3. Coordinate with all pertinent committees to accommodate medical needs

Vice chief of Membership

OA Troop Representative

1. Responsible for communicating and meeting with all OATR in lodge/ council
2. Plan and execute quality troop representative trainings

Elections Committee

1. Responsible for training lodge leadership on how to hold unit elections, contact units, and how to promote camps
2. Work with chapter and VCI as well as advisors to build chapter unit visitation teams which conduct unit elections, contact units, and promote camps.

Elangomat Committee

1. Responsible for recruiting Elangomats for lodge ordeals weekends
2. Working with ordeal master at lodge events to help execute ordeal and inductions at events
3. Providing Elangomat incentivizing promoting lodge membership retention program

Nimat

1. Coordinating brotherhood conversion at lodge
2. Coordinating with the ceremonies committee regarding
3. At events with brotherhood weekends activities

Ceremonies

1. Planning and executing ceremonies at appropriate lodge fellowship and conclaves
2. Planning and executing ceremonies for external events such as callouts, crossovers, eagle ceremonies, etc.

Registration

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Secretary

IT

Maintain Lodge website and email communication services